

Procedure for International Applicants into PhD in Mathematical Sciences programme in Sunway University

All applications from international students must be made to International Office of Sunway University at least 4 months ahead of desired intakes.

Step 1: The first point-of-contact for international applicants for postgraduate programme enrolment is the International Office. All international applicants will need to send an enquiry email to appleg@sunway.edu.my and include the following:

1. Sunway University Postgraduate Application Form (as attached)
2. Full set color scan copy of Passport including all blank pages and hardcover (applicable for International applicant) with minimum of 18 months validity from the intake commencement date.
3. One passport-size photo with white background and neutral expression, size 3.5cm x 4.5cm (for Student ID Card & Student Visa Application). Guide as attached.
4. Certified true copy of Bachelor Degree transcript
5. Certified true copy of Bachelor Degree completion certificate
6. Certified true copy of Masters Degree transcript
7. Certified true copy of Masters Degree completion certificate
8. Updated Curriculum Vitae (CV)
9. Soft copy of thesis/written project and/or any appropriate supporting portfolio of materials/prior creative works, where applicable
10. Statement of Research Interest – no word limits.
11. Evidence of English Proficiency
 - IELTS 6.0 or equivalent; or
 - TOEFL 550 (paper-based), 213 (computer-based) or 80 (internet-based)

International Office (IO) will be compiling the documents and check the English eligibility (in terms of IELTS/ TOEFL). Then handover to the School of Mathematical Sciences to confirm the academic eligibility. The school may require more information from students at this step, if required.

Step 2: Once the application is successful and approved by admission unit, IO will then contact the student to complete the payment process and other document / information submission should there be any (usually will be Health Declaration Form).

Step 3: Offer Letter will be issued after complete document and payment issuance. Student will need to sign the acceptance of offer letter before we proceed with student visa application. Please take note that the international student visa will take approximate 6-8 weeks to be completed. Student will be notified once the student visa approval letter is ready, and then student can proceed to prepare the travelling to Malaysia accordingly to IO's checklist.

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